



Ohio CDC Association
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Notice of Funds Available

Technical Assistance Request – Applicant Checklist

This checklist is to assist you in your request for technical assistance. Item numbers refer to Self-Assessment Form item numbers.

Applicant Checklist

- 1) Technical Assistance Description _____
- 2) CHDO Certification Letter _____
- 3) HOME Funds Verification Letter _____
- 4) Self-Assessment Form _____
 - a. Board Member List (6.)* _____
 - b. Name and Job Title of Housing Development Staff (7.)* _____
 - c. Operating Funds, other sources (8.) _____
 - d. Housing Experience* (9.) _____
 - e. Potential Housing Projects (10.) _____
 - f. Staff Resumes* _____
 - g. Recent Financial Statement _____
 - h. CHDO Publications, if exists _____
 - i. CHDO Strategic/Business Plan*, if one exists _____

Submit your request for technical assistance accompanying documents via email to Amy J. Griffith, Director of Training and Technical Assistance, Ohio CDC Association, agriffith@ohiocdc.org. Although email is preferred, if documents cannot be emailed please fax or mail to:

Amy J. Griffith
Director of Training and Technical Assistance
Ohio CDC Association
33 N. Third Street, 200
Columbus, Ohio 43215
Email: agriffith@ohiocdc.org

Phone: 614-461-6392 ext. 204
Fax: 614-461-1011

Questions regarding the request for technical assistance, please contact Amy J. Griffith at the above contact information.

* If your organization requested technical assistance and completed the Self-Assessment Form in 2008 , please omit data with an asterisk (*), unless the data has changed since your 2008 request.